

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Significant Accomplishments for Fiscal Year 1987

STAT	FROM:		EXTENSION	NO.	
STAT		C/DPD/OL		DATE	
				8 Oct 87	
	TO: (Officer designation, room number, and building)	DATE		OFFICER'S INITIALS	
		RECEIVED	FORWARDED		
STAT	1.	C/IMSS/OL			COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
	2.				
STAT	3.				
	4.				
	5.				
	6.				
	7.				
	8.				
	9.				
	10.				
	11.				
	12.				
	13.				
	14.				
	15.				

Page Denied

STAT

SUPPORT FOR SAFE SYSTEM: PD negotiated a number of contracts for the Support for the Analyst's File Environment (SAFE) System for the Office of Information Technology, including an \$18.6 million contract with Logicon for continued development of SAFE, a \$3.7 million contract with Hadron Inc for training support for SAFE, and a \$2.7 million contract with IBM for the acquisition of computer processing peripheral devices for the Office of Information Technology and the Defense Intelligence Agency.

NEW HEADQUARTERS BUILDING: PD assistance in work to complete the New Headquarters Building has included the negotiation of a \$3.5 million contract with CorryHeibert Corp for modular furniture, and a \$221,319 contract with Computer Cable Installation Inc. for the production and installation of computer cables and interface assemblies for the New Building Computer Center.

STAT

STAT

GPB WORKLOAD: PD's General Procurement Branch set new records in procurement activity for FY-'87, processing some [] actions valued as over [] a 25 percent increase in dollars obligated over FY-'86.

MEETING URGENT NEEDS: As part of its mission, PD continues to find ways to meet urgent procurement needs of components throughout the Agency. Some examples of urgent needs met in FY-'87:

a) A contract was let to Glen Industries on a day's notice to install closed circuit TV cameras, monitors, and cabling at the Headquarters Command Center in preparation for the 27 April demonstrations there;

b) A 9 July immediate request from the Office of Strategic Weapons Research (OSWR) for 50 Versitron Interface Adaptors was processed in less than a day, allowing OSWR personnel to pick up the items on the morning of 10 July;

c) An urgent request for 50,000 audio cassette tapes received by PD on 24 August was met by 1 September, with the contracting officer competing the requirement and saving some \$19,000 from the anticipated cost;

d) An urgent request from the Office of Personnel to upgrade equipment for its Apollo installations was received in PD on 15 July. The contracting Officer awarded a \$41,850 contract to Technical Communications Inc. the next day, with a delivery date of 24 July.

SAVING OF AGENCY RESOURCES: PD contracting officers continued efforts to utilize the principle of economy of scale to save the Agency money, by combining requirements and negotiating discounts. Some examples:

a) Wang maintenance contracts were consolidated from 130 contracts to just 2, with an estimated savings of almost \$1 million over the fiscal year;

b) A contract for Xerox maintenance of the Agency's 2700II laser printers was negotiated, rather than written against GSA's schedule, with an estimated savings of some \$326,000 for the fiscal year;

c) Unfunded requirements contracts were negotiated with several vendors for the purchase of software and hardware. A 5-year contract with Intergraph Corporation, involving an initial 5-percent discount, represents an estimated savings of approximately \$1 million over the 5-year period. A contract with D&B Computing Services for the purchase of PC NOMAD software was negotiated with savings of 10 percent to 50 percent per purchase, depending on volume.

REORGANIZATION OF PROCUREMENT: As part of the Office of Logistics effort to carry out the recommendations of the Coopers and Lybrand Report on Agency procurement, on 14 August 1987 PD forwarded to the Director of Logistics a 70-page proposal to reorganize PD into the Agency Contracts Group (ACG), which will involve incorporating a number of independent teams in the ACG, the creation of new Teams, and the redistribution and decentralization of the contracting workload.